

TRAFFIC PERMIT**City of Ketchikan – Ketchikan Public Utilities**

2930 Tongass Avenue, Ketchikan, AK 99901

Phone 228-4727 Fax 225-8721

Submit via email to permits@ktn-ak.us**Site Location**

Date:	Location of Work
Dates of Work:	(Attach Site Map)

Applicant Information

Property Owner Name:		Co-Applicant Name (Contractor):	
Mailing Address:		Mailing Address:	
Phone:	Cell:	Day:	Cell:
Email		Email:	

Reason for Permit

	Utility Work		Building Construction
	Cut Trees or Brush		Building Maintenance
	Install Fence or Handrail		New Sidewalk
	Public Event (List):		Placement of Construction Debris Container
	Move Large Objects on Road		Placement of Construction Equipment
	Building Demolition		Other (describe):

Detailed Description of Work:

Type of Traffic Action

	Street Closure, Re-route Traffic		Lane Closure retaining two way traffic
	Lane Encroachment		Lane Closure with one way traffic
	Block Sidewalk, Re-route pedestrians		Lane Shift
	Sidewalk Encroachment		Block Parking (Number of spaces:)
	Other:		

Obtain Signatures from the Following Departments:

Department	Parking Permits Obtained?	Traffic Plan Submitted and reviewed?	Approval Signature	Approval Date
Police Dept. at 361 Main St. 225-6631				
Fire Dept. at 70 Bawden St. 225-9616				
Final Submittal to Public Works Dept. at 2930 Tongass Ave.				

PLEASE REVIEW AND SIGN PAGE TWO (2) TO COMPLETE APPLICATION

Requirements for Traffic Permit

1. The Applicant is responsible for routing traffic, barriers and lights marking excavation in accordance with the latest edition of the manual on uniform traffic control devices (MUTCD), and obtaining approval of all agencies listed prior to any work requiring a street closure. A traffic plan will be prepared by the applicant and approved by the Police Department.
2. In addition to this permit, the applicant may need and is responsible for obtaining and paying for all Local, State and Federal permits and approvals. This permit does not authorize the applicant to do any work without first obtaining permits from all other governmental agencies having jurisdiction. The applicant must allow all agencies to inspect work before it is covered or backfilled. Work must meet City of Ketchikan/KPU Standards, State of Alaska Standards, or Federal Standards whichever governs. Work on Tongass Avenue is regulated by the State.
3. Any person who shall apply for a PERMIT TO EXCAVATE shall be conclusively deemed to have agreed to indemnify and hold harmless the City of Ketchikan/KPU, it's authorized agents, officers, representatives and employees from and against any and all claims, penalties, liability or loss resulting from claims or court action, whether civil, criminal or in equity, arising directly out of any act or omission of the applicant, his agents, officers, representatives or employees in carrying out any or all of the work herein above mentioned or referred to in this project.
4. The cost for relevant permits and the fines for not obtaining those permits are defined in the Ketchikan Municipal Code, the State of Alaska Codes, or Federal Codes.
5. The Applicant must get utility locates from KPU, the City, and Cable TV (not included on this permit) before commencing construction. Applicant is responsible to get utility locates even if the department did not indicate that one was needed. Utility departments must be given 48 hour notice of the required locates prior to construction.
6. Construction parking permits must be obtained for all vehicles, vans, and flats parked in construction zones for a duration of longer than 72 hours and/or if more than 2 parking spaces are needed (as determined by the Ketchikan Police Department). Construction permits are valid for 6 months and have an associated fee of \$300. The applicant/co-applicant will need to contact the Ketchikan Police Department directly to obtain a permit.
7. The applicant is responsible for obtaining a Corp. of Engineers permit for the work covered. Further information can be obtained by calling 800-478-2712. Federal fines could be levied on the applicant for non-permitted work.
8. All contractors performing work under this permit must be properly licensed to do that work including all necessary State of Alaska licenses.
9. All work is to be done according to the City/KPU standard details and as directed by City/KPU personnel. City crews will correct any work not approved by the City and left uncorrected by the applicant and the applicant will be billed accordingly.
10. The applicant is responsible for any damages to utilities, streets, public or private property or otherwise caused by this work and agrees to repair said damages in full.

Signature**Date**

Signature of Property Owner _____

Signature of Co-Applicant _____
